



**Application and Agreement for Exhibition Space**  
**RILA Loss Prevention, Auditing & Safety Conference**  
**Gaylord Texan \* \* \* Dallas, TX**  
**May 2 - 5, 2010**

Company Name (Exhibitor) \_\_\_\_\_  
 (Please provide company name as you wish it to appear on all promotional materials)  
 Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email (required): \_\_\_\_\_ Website: \_\_\_\_\_

**BOOTH RATES**

Exhibit Space rates per 10'x10' booth: **\$3500** -

- First 10x10 Booth fee includes:
1. 3 Executive registrations
  2. The option to purchase up to 1 additional executive registration (RILA member rate \$595\*, non-member rate \$795)
  3. One 22" x 5" identification sign and space outlined in pipe and drape

Second 10x10 includes\*: 2 additional executive registrations  
 \*The maximum number of registrants for companies purchasing a 10x20 space is 6 – 5 complimentary and the option to purchase one additional registration.

Product and/or Services to be Presented: \_\_\_\_\_

Booth Preferences:      10x10                              10x20                              Contact me about sponsorship opportunities

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_ 4<sup>th</sup> Choice : \_\_\_\_\_

*NOTE: Booth preferences can be updated as each priority group opens for placement.*

\*2010 Membership dues must be paid in full prior to Loss Prevention 2010 to take advantage of member pricing.

RILA shall have the right to make such rules and regulations with the Exhibitor as it may deem proper and may amend them in writing at any time, and RILA shall have the full power in the matter of interpretation and enforcement thereof. The Rules and Regulations Governing Exhibits accompanying this Agreement are incorporated herein by reference. Exhibitor agrees to abide by said rules and regulations, as well as any others included in RILA Loss Prevention Conference materials.

This Agreement is not finalized until approved by an authorized representative of RILA, and cannot be varied, modified or canceled by the Exhibitor without the express written consent RILA. When approved, a copy with your booth number will be sent via email.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RILA approval signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fax both sides of this form to:  
 Ashley De Boer  
 703-841-1184

For further information, contact:  
 Jenny Keehan  
 RILA  
 703-600-2031

**RILA USE ONLY**

Booth Assigned: \_\_\_\_\_ Booth Size: \_\_\_\_\_ Invoice #: \_\_\_\_\_ Date Assigned: \_\_\_\_\_

**APPLICATION AND AGREEMENT FOR EXHIBITION SPACE**  
**RILA 2010 Loss Prevention, Auditing & Safety Conference**

The undersigned, (hereinafter referred to as "Exhibitor") hereby applies for exhibit booth space during RILA 2010 Loss Prevention, Auditing & Safety Conference (Hereinafter referred to as "Conference") sponsored by RILA to be held at the Gaylord Texan Resort & Convention Center in Dallas, TX, for the presentation of products or services designated above and for no other purpose, subject to the conditions, rules, regulations and requirements hereinafter set forth. This application shall, upon written acceptance by RILA, constitute a binding agreement between the parties. It is understood that this agreement is a license, and not a lease, and that no leasehold or tenancy is intended to be or shall be created as a result of this agreement.

All applications submitted must be accompanied by payment of the 50% deposit. It is the policy of RILA to deposit all checks received in partial or full payment of the total space, subject to the availability of space. By depositing such check, RILA is under no obligation and has in no way obligated itself to provide any exhibit space and RILA shall not be liable for its failure to provide. RILA shall make every effort to accommodate a request for exhibit space, and all assignments will be subject to review and acceptance by the Exhibitor within two weeks of written notice of the space assignment by RILA. If RILA is unable to provide acceptable exhibit space, RILA shall refund in full the deposit payment.

RILA reserves the right to cancel this agreement if the initial 50 percent payment is not made or if the total space fee for participation shall not have been paid in full by August 28, 2009. Upon such cancellation for non-payment, RILA shall be entitled to receive as liquidated damages from the sums paid on account of the contract licensed or otherwise, 50 percent of the total space fee on this agreement.

As a condition of the performance of this contract, Exhibitors must be in full compliance and current with all obligations and any debts owing to including but not limited to RILA and its related entities.

If the exhibitor should cancel this agreement, Exhibitor shall be liable for the following charges for liquidated damages: 50 percent of the total space fee if cancellation is prior to July 31, 2009; 100 percent of the total space fee if the cancellation is made after July 31, 2009. Cancellation becomes effective upon receipt, by RILA, of written notice from Exhibitor.

In the event that the exhibitor does not make the presentation as provided herein or fails to comply in any respect with the terms of the agreement, RILA shall have the right without notice to the exhibitor to license replacement of said space to any person or organization, and the exhibitor agrees to pay any deficiency, loss or damage sustained by RILA as a consequence of such failure to occupy said space as provided in the agreement. In addition, it is agreed that should RILA be unable to license the remainder of said space as herein provided, RILA shall have the right to occupy said space for its own purpose without prejudice to its rights against Exhibitor pursuant to this agreement, including but not limited to the payment of the balance of the fee.

Exhibitor will not sublicense any part of the space herein provided for without the express written consent of an authorized representative of RILA. Under no circumstances can two companies share a 10x10 booth space.

In the event that the conference and/or exhibition premises are destroyed or rendered unavailable for any reason whatsoever (whether before or during the scheduled period) the rights of the exhibitors under this agreement shall terminate and the exhibitor shall and does hereby waive all claims for damages or compensation for the cancellation.

In the event that an alternate location or room for the exhibition becomes necessary, RILA reserves the right to re-assign booth space at its discretion as may be necessary. If because of unforeseen circumstances it is found necessary to cancel the exhibition and/or to close the exhibition on any day or days or to vary the announced hours the exhibition is open to visitors, RILA reserves the right to do so at its sole discretion.

**CHARACTER OF PRESENTATION AND SPACE USE:** RILA reserves the right to approve all presentations and space use. Sales presentations will not include any derogatory remarks directed at another Exhibitor's products or services.

**PHOTOGRAPHIC EQUIPMENT** is not permitted in the exhibit hall without the express consent of an authorized RILA representative.

**REGISTRATION:** All employees of exhibitor should apply for and wear a registration badge for proper identification. Two individuals per 10x10 will be entitled to attend without additional cost, all sessions and workshops of the conference as part of the fee stated in the agreement. Additional representatives must be paid for and registered separately in order to

attend sessions and gain access to the exhibit hall. A maximum of four (4) attendees may register per company (unless otherwise stated in a sponsorship agreement).

**Group Meetings/Entertainment:** Exhibitors may not hold group meetings or provide entertainment involving RILA Loss Prevention, Auditing & Safety Conference attendees during LPAS Conference program hours. Activities and parties held either inside or outside the conference venues fall within this category.

**RECEIPT OF GOODS:** Exhibitor is responsible for the shipment and delivery of equipment and material for its exhibits to the hotel/exhibit facility. It should be addressed as stated in your exhibitor manual, so that equipment, and materials will reach the desired location. RILA assumes no responsibility for any losses that may be incurred due to loss, theft, and damage or otherwise.

**COMPLIANCE WITH LAWS:** Exhibitor must comply with all existing and/or amended Federal, State, City and other local and jurisdictional laws, regulations and rules that may be in force before and during the exhibition and conference period. The exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's displays, equipment and other property while on the hotel, and hereby waives any claim or demand it may have against the Hotel or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend (if requested), indemnify and hold harmless RILA and the hotel and their respective parent, subsidiary and other related or affiliated companies from and against any liabilities, obligations, claims, damages, suits, costs and expenses, including, without limitation, attorneys' fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents.

**Insurance and liability:** Exhibitors who desire insurance on their exhibits and/or their personnel must place the same at their own expense. RILA will not be responsible for any losses or injuries sustained by the exhibitor or its employees or agents or any of their property for any cause whatsoever while at or while enroute to or from the conference. The exhibitor agrees to make no claim for any reason whatsoever against RILA, the hotel or their respective parent. In addition, exhibitor acknowledges that RILA and the hotel do not maintain insurance covering Exhibitor's property, and that it is the sole responsibility of the exhibitor to obtain business, theft and property damage insurance covering such losses by the exhibitor.

**Decorations, Signs, etc.:** RILA will provide one required standard sign, draped background, side railings and sides. The Exhibitor must provide all other equipment in conjunction with the exhibit, unless otherwise stipulated. Only the name of the firm covered by the exhibitor's agreement may be placed in the exhibit booth. All booth installation work must conform to fire regulations.

**AGE Limitations:** No one under the age of 18 is allowed on the exhibit hall floor during move-in, open exhibit hall or move-out.

**SMOKING POLICY:** Smoking is strictly prohibited on the exhibit hall floor.

**Amendments:** RILA shall have the authority to enforce, interpret and amend these regulations and to make additional rules and regulations, which in its discretion shall be in the best interest of the conference and the exhibition.

**Acceptance of Terms:** I, the duly authorized representative of the above company, on behalf of said company, have read and agreed to abide by the guidelines and regulations outlined in this contract including provisions on liability and insurance and the regulations detailed in the exhibitor service kit. I have completed all sections of the form according to the instructions. I understand that violations of any of these regulations by the company are subject to such penalties as may be determined by RILA, including possible exclusions from future LPAS Conferences and other RILA events.

Signature \_\_\_\_\_  
Exhibiting Company \_\_\_\_\_  
Date \_\_\_\_\_